

Minutes of IQAC Meeting

A meeting of Internal Quality Assurance Cell of Jiwaji University was held on 10th May, 2014 at 3.00 pm in G. N. Tandon Hall. The meeting was chaired by Prof. Sangeeta Shukla, Hon'ble Vice Chancellor.

Following members attended the meeting:

1. Prof. Sangeeta Shukla, Vice-Chancellor & Chairperson
2. Prof. R. J. Rao, Rector
3. Dr. Anand Mishra, Registrar
4. Prof. D. D. Agarwal, Controller of examinations
5. Sri P.K. Sharma, Finance Controller
6. Prof. U. P. Verma, Dean, Faculty of Science
7. Prof. G.B.K.S. Prasad, Dean, faculty of Life Science
8. Prof. R.A. Sharma, Dean, Faculty of Social Science
9. Prof. K.S. Thakur, Dean, Faculty of Commerce
10. Prof. Neelima Singh, Dean, Faculty of Medical Science
11. Prof. Renu Jain, SOS in Mathematics
12. Prof. J. N. Gautam, SOS in Library & Information Science
13. Sri Vinod Sharma, Commissioner, GMC
14. Sri Dharamveer Bhadauria
15. Prof. S.K Gupta, Coordinator

In order to improve academic and administrative performance of the University, the distinguished members discussed in depth the current status of academics, administrative procedures and student activities and worked out the following areas to be focused on:

1. Teaching-learning and Evaluation
2. Thrust areas of Research
3. Administrative reforms
4. Infrastructure development
5. Student support

1. Teaching-learning and Evaluation

The members discussed at length hook ups in new recruitments and recommended appointment of a minimum of six faculty members in every course in phase wise manner. Affords be made to secure new positions sanctioned by University Grants Commission. Appointment of Adjunct and Visiting faculties in various courses may positively be considered. Smart-Class rooms have been adopted in basic subjects and the facility be extended to all other courses running on the campus.

The members recommended streamlining of time tables of closely related disciplines of the faculty, so as to enable common classes by senior faculty available on the campus. Further, the members also recommended development of virtual class rooms in second phase of academic reforms.

The members recommended development of separate curricula for Post graduate courses running in Schools of Studies in phased manner so as to enable operation of open examination system, at least, in few faculties/Subjects. Also, the members recommended continuous online based tests for SOS.

The members recommended development of integrated and modular based courses at least in selected subjects of various faculties.

The members recommended strengthening of academic vigilance in order to monitor academic standards of affiliated colleges.

2. Research

The members expressed concern about the deteriorating research atmosphere in various SOS and recommended following steps to promote research in various faculties

- a. Every faculty member be encouraged to secure research grants from different public and private agencies
- b. A central sophisticated instrumentation facility be developed with dedicated technical experts.
- c. Administrative and purchase procedures for operation of extra-mural research projects be simplified and the Principal investigators be given liberal hand in execution of research projects.
- d. The University may consider increasing the number of University fellowships to Ph.D students in every faculty. The fellowship by the University be given only for first two years and the students and should be encouraged to secure independent Senior Research Fellowships from various public agencies.
- e. The newly recruited faculty be encouraged to secure start-up grants provided by UGC and may be provided with basic infrastructure to initiate research. A small grant of Rs. 1 - 2 lakhs may be provided to each newly recruited faculty to initiate research. Administrative responsibilities be avoided to junior faculty so as to enable them to channelize their energies for teaching and for developing strong academic platform by undertaking active research.
- f. A workshop with qualified technical personnel be made available to attend day to day problems on refrigeration facilities, minor repairs of equipment etc.

3. Administrative reforms

Members discussed the current status of administrative processes and recommended strongly the decentralization and simplification of administrative procedures so as to enable teachers to spare maximum time for the School/laboratory.

Remarkable changes in purchase procedure are needed to avoid inordinate delays in purchase process.

The members strongly recommended operation of e-governance in phase wise manner to inculcate transparency and effective management of files/papers.

4. Infrastructure development

The members discussed lack of sufficient space as well as infrastructure for a number courses running on the campus. The members advocated development of superior infrastructure on war footing basis for every course.

The members recommended institution of a 'Entrepreneurship development cell' to encourage students take up entrepreneurship related activities.

The east campus of Jiwaji University be made more greener.

5. Student support

The members advocated appointment of 1 or 2 Student counselors to attend not only their academic problems but also their personal problems.

The facilities in hostels (boys and girls) be improved for promote good environment in hostels. Emphasis be made on maintenance of better hygiene in the hostel environment. Indoor and outdoor games facilities be extended further. The members also recommend appointment of a steward for every hostel.

Boys and Girls common rooms are to be developed in School/Centre. A spacious computer networked library should be available in every School /Centre.

The Health Centre be expanded and be converted into 10 beded hospital. Medical Specialists be invited from time to time for the benefit of students and staff of the University.